



RHODE ISLAND DIVISION OF MOTOR VEHICLES
100 MAIN STREET
PAWTUCKET, RI 02860

APPLICATION FOR DUPLICATE TITLE/AFFIDAVIT OF LOSS

Clerk _____ Fee _____ New ☐ Used ☐ Prior TS# _____

Year Make Model Body Cyl. Vehicle Identification #

Name of Owner(s) (Last) (First) (Middle Initial)

Current Address of Owner (Street) (City/Town) (State) (Zip)

Name of Lien holder * (if vehicle is currently financed)

Address of Lien holder (Street) (City/Town) (State) (Zip)

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I hereby certify that the original certificate of title to the motor vehicle described herein has become:

(Check One)    Lost ☐      Stolen ☐      Destroyed ☐      Illegible/Mutilated ☐

**NOTE:** Any illegible/mutilated certificate must accompany this form with an explanation of the circumstances.

The undersigned declares, under penalty of perjury, that no other liens exist against this vehicle other than the described above, and that all statements made on this application are true and complete to their knowledge and belief. Personal information contained in your motor vehicle record will be disclosed only if the State has obtained the express consent of the person to whom such personal information pertains.

**DO YOU CONSENT TO SUCH DISCLOSURE?** (Check One)      YES ☐      NO ☐

\_\_\_\_\_  
Signature(s) of Owner(s)      Date      Current Odometer Reading

\_\_\_\_\_  
Signature of Notary Public      Date      Owner's License Number

\_\_\_\_\_  
Notary must hand print name here      Owner's Date of Birth  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**A Duplicate Certificate May Be Subject To The Rights Of A Person Under The Original Certificate**

Name of Person Submitting Documents:

\_\_\_\_\_  
Name (Please Print)      Signature

\_\_\_\_\_  
Agent of      License State      License/Passport/Photo ID #



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1. Only the owner(s) listed on the original certificate of title may apply for a duplicate title (if the lien is still in effect, the lien holder may apply.)
2. All duplicate titles are mailed to either the lien holder or if none, to the owner.
3. If the original title listed a lien holder, and the loan has been paid, a Release of Lien must be submitted with the application for duplicate title. LIEN RELEASES MUST BE ORIGINAL. THIS DIVISION DOES NOT ACCEPT FAXED OR XEROXED COPIES OF LIEN RELEASES.
- LOAN CONTRACTS STAMPED PAID ARE NOT ACCEPTED AS A RELEASE OF LIEN.
4. Automobile dealerships must not use their address or any address other than the owner's on the application for a duplicate.
5. Owner(s) signature(s) must be notarized. If original title listed more than one owner, all owners listed must sign duplicate title application.
6. Notary public must sign AND print name. If either is omitted, application will not be accepted.
7. Required fee for ALL duplicates is \$ 26.50.
8. Duplicate titles can only be applied for the Pawtucket Division of Motor Vehicles, 100 Main Street, Title Section, Pawtucket, RI 02860, from Monday to Friday (8:30 am – 3:15 pm.) When applying in person, duplicate titles will be processed within 7 – 10 days. ALLOW 3 – 6 WEEKS WHEN APPLYING BY MAIL.